



NORTH CAROLINA SEA GRANT

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Minigrant Funding Instructions

A unique strength of the North Carolina Sea Grant Minigrant Program is its ability to test new ideas, augment ongoing research efforts, stimulate innovation, and address short-range time sensitive, critical needs. Minigrants offer the capability to respond to emerging opportunities that cannot be predicted for regular proposal preparation and review. There is no application deadline for minigrants. They are processed on a rolling basis, as they are received. Minigrant award decisions are based on peer reviews and the availability of funding.

To apply for a North Carolina Sea Grant minigrant, please follow these simple steps.

- 1) Contact John Fear, deputy director, at 919-515-9104 or jmfear@ncsu.edu to ensure applicability of your proposal idea.
- 2) Fill out the provided application form and Attachment A. The completed application form should be no longer than three pages. Attachment A can be a max of 2 pages. Supplementary material (pictures, graphs, letters of support, etc.) may be added if they provide clarifying information for your proposal.
- 3) University-affiliated applicants also must include a signed signature page from their office of sponsored programs.

Minigrant budgets do not allow indirect costs and are generally less than \$5,000. Cost sharing is not required.

Recipients of minigrant funding will be required to conduct requested project reporting and complete a final project report.

Minigrants should be submitted electronically to jmfear@ncsu.edu or mailed to John Fear, North Carolina Sea Grant, NC State University, Box 8605, Raleigh, NC 27695-8605.